

**PERMISSION TO RELEASE INFORMATION
FOR PERSONAL HISTORY EVALUATION**

I hereby give my permission for authorized agents of West Ohio Conference of The United Methodist Church (WOC) to conduct an investigation of my background. This investigation will include arrest/conviction records, sexual offender registry, driving record and other factors which such agents may deem proper and necessary subjects of investigation, in order to properly assess my character, reputation, and background in connection with servant leadership within WOC, United Methodist Volunteers in Mission and United Methodist Committee on Relief.

I give my permission for any person, business, or institution contacted in the course of such investigation to release any and all information properly requested, and copies of same if requested. I do hereby release and discharge the United Methodist Church, The General Board of Global Ministries, the WOC, authorized representatives of the program or other source providing information from all claims and damages arising out of or relating to any investigation of my background for said purposes. I understand that I may request a complete and accurate disclosure of the nature and scope of the background investigation; to the extent such investigation includes information bearing on my character, general reputation, or personal characteristics.

WOC and others have an obligation to keep confidential, secure and/or destroy personal information that in the wrong hands could lead to identity theft or an invasion of privacy. I recognize the right of the WOC to treat at its discretion certain sources as confidential.

Print Name: _____ Signature: _____

Church: _____ District: _____

Date of Birth: _____ Social Security No.: _____

Please list each location you have live for the past 7 years.

Current Address: _____ City: _____ State: _____

Zip Code: _____ Phone No: _____ Email Address: _____

Previous Address: _____

City: _____ State: _____ Zip: _____

Previous Address: _____

City: _____ State: _____ Zip: _____

Name: _____

Driver's License No.: _____ State: _____

Have you ever been convicted of a misdemeanor/ felony? Yes No

If yes, please explain: _____

Note: You may retain a copy of this form for your files.

*Please complete and send to certifiedlayministry@wocumc.org
or mail to West Ohio Conference, Attn: Certified Lay Ministry 32 Wesley Blvd., Worthington, OH 43085*